

## **CHECKLIST for JTL Tournament - Tips for Success**

Plan ahead for a successful tournament experience and stay informed by going through this checklist now and then 1-2 days before your event starts. All necessary information can be found on our website, [www.kcjtl.org](http://www.kcjtl.org).

1. Check the tournament location for your age, gender and division. Look up directions to the hosting site if you are unfamiliar with the club. (@ Contact Us, Participating Club directions/maps). Example: 11&Under Boys Aces – held @ Carriage Club.
2. Check the "Player by Event" report and make sure you are listed in the appropriate age group, gender and division. If entered in doubles, make sure you are listed with the correct partner. Example: 11&Under Boys Aces singles.
3. Doubles play to completion on Monday. Singles play on Wednesday and stop at semis of main draw and finals of consolation draw. If you are one of these players, make sure you give your name/phone number to the site director and take a Finalist Information flyer before leaving the tournament.
4. Once draws are posted, (no later than Saturday @ 8:00 a.m. prior to the tournaments) look for your first round draw time then CHECK, CHECK and RECHECK your draw time. Changes may occur!!!
5. If you cannot play in the tournament, after all, please email the KCJTL Executive Director as soon as you know so she can remove you from the bracket and notify your opponent.
6. **When checking draws, note the size of the draw. If it's larger than 32 players, there will be 2 halves to check and you may need to click on both halves and scroll down to find your player (link for 1-32 and 33-64)!**
7. Don't assume your tourney location will have what you don't have. Bring your own water, sunscreen, hat, towel, food, money, etc.
8. Check in at least 15 minutes early for your draw time. Stay close so you can hear the site director call your name.
9. If you want more than a 10-minute warm-up, do it at your home club. There won't be courts available at site clubs to warm up.
10. Check the tourney rules and make sure you understand them, e.g. how to play a tiebreaker, forfeiture for late players, 8 game pro set, etc.
11. Be prepared to wait and stay patient. Running a tournament with handfults of players is tough work.
12. Show good sportsmanship at all times. You are representing yourself and your club.
13. Have fun and enjoy the great game of tennis!

**GOOD LUCK!!**